



# CANADIAN STUDIES

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**FACULTY ENRICHMENT  
PROGRAM IN  
BULGARIA, CROATIA, THE CZECH REPUBLIC,  
GREECE, HUNGARY, POLAND, PORTUGAL,  
ROMANIA, SERBIA AND MONTENEGRO,  
SLOVAKIA, SLOVENIA, AND PALESTINE**

**Guidelines**

**Deadline for submission of application: November 28, 2003**

# CANADIAN STUDIES IN BULGARIA, CROATIA, THE CZECH REPUBLIC, GREECE, HUNGARY, POLAND, PORTUGAL, ROMANIA, SERBIA AND MONTENEGRO, SLOVAKIA, SLOVENIA, AND PALESTINE

## FACULTY ENRICHMENT AWARD PROGRAM

### GUIDELINES

The Government of Canada is pleased to announce the 2003 competition under the **Canadian Studies Faculty Enrichment Award Program** for course development, including travel, to be undertaken during the period April 1, 2004--February 28, 2005. The deadline for applications is NOVEMBER 28, 2003. An application form is attached.

**This program of support is designed to increase knowledge and understanding of Canada abroad by assisting academics in higher education institutions to develop and teach courses about Canada in their own discipline, as part of their regular teaching load.** The program enables academic award holders to **gather the necessary information and material in Canada to devise a new course on Canada**, or to modify or extend significantly the Canadian component of an existing course. Comparative courses may be regarded as "courses on Canada" where not less than 50% of the teaching time is spent on the Canadian portion.

Disciplines lending themselves most readily to Canadian Studies course development are the **social sciences and the humanities**, such as business studies, economics, law, international relations, history, politics, sociology, geography, arts, literature in English or French, linguistics, education, communications policy, media studies, planning, science policy, social administration, environmental studies, architecture, and other related fields.

[**Purely scientific subjects** such as physics, chemistry, medicine, engineering, etc., which would not lead to a better knowledge and understanding of Canada *per se* **are not digible**, nor are proposals which focus exclusively on technological or methodological issues].

### I. ELIGIBILITY

Applicants must be:

- **teaching members** of the academic staff of a recognized institution of higher education or equivalent degree-granting institute (part-time lecturers and teaching assistants are not eligible);
- proficient in **either English or French**.

In addition, while **not mandatory**, applicants should provide evidence of their **interest in or involvement with Canada** prior to the application, if such has been the case. This may be demonstrated by courses they have already given, research they have undertaken, extra-mural activities, participation in the activities of an association for Canadian Studies, etc.

Recipients of an award under this program are not eligible to apply in consecutive competitions. There will normally also be a period of 3 years between awards, unless the second course proposal is on a different topic and the course from the first award is still being taught. For example, a 2002-03 recipient cannot apply in the 2003-04 competition, but can apply in the 2004-05 competition if the new course proposal is on a different topic and the course derived from the first award is still being taught; to upgrade and update the course derived from the 2002-03 award, one will only be eligible to apply in the 2005-06 competition.

## II. VALUE OF AWARDS

The **award will consist** of a contribution towards international air fare of up to 1,650 CDN\$, and an allowance of 800 CDN\$ per complete week of stay in Canada to assist with costs of domestic travel and living expenses for a maximum of four weeks.

## III. TERMS AND CONDITIONS

The Government of Canada, through its Canadian Embassies in the participating countries (see addresses on the last page of this document), will make grants to successful candidates on condition that the candidate must give a written undertaking on his/her own behalf that:

- he/she will normally be **employed as a teaching member of the academic staff** at the institution where he/she is currently employed for at least one full academic year following the period of the award;
- he/she will **begin to teach the new course or part-courses related to the award** no later than the academic year following the period of the award;
- as much as possible, he/she will **offer the course** developed as a result of this award, at least **three times during the six academic years** following the period of the award;
- the course on Canada to be given as a result of the award will be a **new or considerably modified or extended version of a course previously taught by the applicant** and will treat one or more aspect of Canadian Studies in a substantive way;
- he/she will **make all arrangements** relating to the visit, including:
  - ✧ international travel,
  - ✧ passport and visa (if needed),
  - ✧ accommodation and travel within Canada,
  - ✧ medical insurance while in Canada,
  - ✧ visit plans, including inter alia appointments with Canadian academics and other resource persons, access to libraries, study centres, etc.;
- **the period to which the award will apply for will be used exclusively for study designed to enhance the award holder's capability to teach about Canada**; the award will not be used to pursue research in conjunction with another project; and, where supplemental funding is obtained from elsewhere, the time devoted to professional development under this program will be at least in proportion to that of the total income derived from this award;
- he/she will **remain in Canada** throughout the period to which the award relates;
- a **report** detailing the professional activities undertaken during the visit to Canada and including the new course outline developed as a result of the award will be sent to the Canadian Embassy within 60 days of the completion of the trip **or no later than March 1<sup>st</sup> of the following year**. Failure to provide such documentation by that date may result in the forfeiture of the final payment of the award.

## IV. APPLICATION PROCEDURE

Applications should be submitted to the Public Affairs Officer at the Canadian Embassy of the participating countries (see address at the end of this document).

An application dossier will consist of FIVE copies of the filled out application form accompanied by a concise curriculum vitae.

## V. SELECTION AND NOTIFICATION

All applications will be **peer-reviewed by a pre-selection jury** established by the European Network for Canadian Studies. The jury will include representatives of the European academic community and, when possible, several Canadian academics.

**Pertinent criteria** will be:

- **academic excellence** of the proposal;
- **relevance** of the proposal to **Canadian Studies**;
- **feasibility** of the proposal.

Thereafter, the pre-selection jury may also recommend **a reasonable balance between disciplines** to accomplish harmonious development of teaching about Canada, e.g. English literature, French literature, political science, history, geography, business, economics, law, etc.

**The International Academic Relations Division** of the Department of Foreign Affairs and International Trade, in Ottawa, **will make final decisions** following review of complete applications and recommendations of the pre-selection jury.

**All applicants will be notified in writing** of the results of their application, normally within 90 days of the deadline for submission of applications.

## **VI. PAYMENT PROCEDURE**

**Successful candidates** will be sent a **Grant Agreement** detailing the value and conditions of the award, to be signed and returned to the Canadian Embassy.

An instalment of **70% of the award** will be paid to the recipients upon receipt of the signed **Grant Agreement** by the Canadian Embassy. The remaining **30% of the award** will be paid upon return from Canada and upon submission to the Canadian Embassy of the visit report and new course outline, as per the terms and condition of the award.

June 2003

**Public Affairs Office  
Embassy of Canada**

### **(Croatia)**

Attn: Vlatka Ljubenko  
Prilaz Gjure Dezelica 4  
10000 Zagreb, Croatia  
Tel.: +385-1-488-1237  
Fax: +385-1-488-1230  
E-mail:  
[vlatka.ljubenko@dfait-maeci.gc.ca](mailto:vlatka.ljubenko@dfait-maeci.gc.ca)

### **(Czech Republic and Slovakia)**

Attn: Magdalena Rosova  
Mickiewiczova 6  
12533 Prague 6  
Tel.: [420] (2) 7210-1826  
Fax: [420] (2) 7210-1896  
E-mail:  
[magdalena.rosova@dfait-maeci.gc.ca](mailto:magdalena.rosova@dfait-maeci.gc.ca)

### **(Greece)**

Attn: Kathy Angelopoulou  
4 Ioannou Gennadiou  
Athens 11521  
Tel.: (1)-727-3206  
Fax: (1)-727-3475  
E-mail:  
[kathy.angelopoulou@dfait-maeci.gc.ca](mailto:kathy.angelopoulou@dfait-maeci.gc.ca)

### **(Bulgaria and Romania)**

Attn: Elena Filipoiu  
36 Nicolae Iorga  
71118 Bucharest  
Tel.: [40] (1) 222-9845  
Fax: [40] (1) 312-0366  
E-mail:  
[elena.filipoiu@dfait-maeci.gc.ca](mailto:elena.filipoiu@dfait-maeci.gc.ca)

### **(Hungary and Slovenia)**

Attn: Eszter Rode  
Budakeszi ut. 32  
1121 Budapest

### **(Poland)**

Attn Delfina Swieckowska  
UL.Matejki 1/5  
00-481 Warszawa

Tel.: [36] (1) 392-3360  
Fax: [36] (1) 392-3390  
E-mail:  
[eszter.rode@dfait-maeci.gc.ca](mailto:eszter.rode@dfait-maeci.gc.ca)

**(Portugal)**

Attn: Mercedes Rufino  
Avenida da Liberdade 144/56, 4<sup>th</sup> floor  
1250 Lisbon  
Tel.: (21) 316-4600  
Fax: (21) 316-4691  
E-mail:  
[mercedes.rufino@dfait-maeci.gc.ca](mailto:mercedes.rufino@dfait-maeci.gc.ca)

**(Palestine)**

Canadian Representative Office  
Attn: Steve Hibbard  
**Street Address**  
Sahem Building 12 Mahfal Street  
Ramallah, West Bank  
Tel.: (011-972-2) 295-8604  
Fax: (011-972-2) 295-8606  
E-mail: [rmlah@dfait-maeci.gc.ca](mailto:rmlah@dfait-maeci.gc.ca)

Tel: (48 22) 584-3253  
Fax: (48 22) 584-3192  
Email:  
[delfina.swieckowska@dfait-maeci.gc.ca](mailto:delfina.swieckowska@dfait-maeci.gc.ca)

**(Serbia and Montenegro)**

Cultural Centre  
Attn : Olgica Marinkovic  
Kneza Milosa 75  
11000 Belgrade  
Tel.: [381] (11) 64-4666 ext.: 3207  
Fax: [381] (11) 64-1480  
E-mail:  
[olgica.marinkovic@dfait-maeci.gc.ca](mailto:olgica.marinkovic@dfait-maeci.gc.ca)

**Postal Address:**

P.O. Box 18604  
Jerusalem, 91184

## OTHER PROGRAMS IN SUPPORT OF CANADIAN STUDIES

### DEPARTMENT OF FOREIGN AFFAIRS AND INTERNATIONAL TRADE (DFAIT) PROGRAMS

<b>Faculty Research Program (FRP)</b>	This program is designed to assist individual academics in higher education institutions to undertake short term research about Canada or on aspects of Canada's bilateral relations with your country.
<b>Library Support Program (LSP)</b>	This program is designed to assist university libraries to strengthen their Canadian library holdings in order to support teaching and research in Canadian Studies.
<b>Program for International Research Linkages (PIRL)</b>	This program is designed to facilitate international collaborative research by providing assistance to teams of researchers from Canada and one or more countries in order to organize seminars or other forms of research linkages.

**For more information on the above programs, please contact the Canadian Embassy in your country or consult the ICCS Web Site at <http://www.iccs-ciec.ca>**

### INTERNATIONAL COUNCIL FOR CANADIAN STUDIES (ICCS) PROGRAMS

<b>Graduate Student Scholarships (GSS)</b>	These scholarships are aimed at facilitating and renewing the community of Canadianists by supporting the work of young scholars. They enable successful Canadian and foreign candidates to spend 4 - 6 weeks at a Canadian university to access crucial scholarly information and resources in Canada in support of a thesis/dissertation that is close to or at the point of writing.
<b>Canadian Studies Internships</b>	These scholarships are designed to assist Canadian and foreign individual academics who have completed a doctorate degree with substantial relevance to Canadian Studies to undertake a teaching or research internship in a Canadian or foreign higher education institution with an established Canadian Studies program.
<b>ICCS Publishing Fund</b>	This fund is designed to assist with the publication and distribution in Canada of high-quality scholarly manuscripts on Canadian society written by foreign Canadianists. It also assists with the translation of Canadian and foreign-authored Canadian Studies publications into another language.

**For more information on the above, please contact the International Council for Canadian Studies at 75 Albert, Suite 908, Ottawa, Ontario, K1P 5E7, Canada, telephone: (613) 789-7834, fax: (613) 789-7830, e-mail: [nlacroix@iccs-ciec.ca](mailto:nlacroix@iccs-ciec.ca) or consult our Web Site at <http://www.iccs-ciec.ca>**