

Measure of the Faculty of Arts, Masaryk University No. 3/2021

**SCHOLARSHIP PROGRAMME TO SUPPORT STUDY STAYS OF
FOREIGN STUDENTS OF CZECH STUDIES**

In accordance with § 28 (1) of Act No. 111/1998 Coll., on Higher Education Institutions and on Modification and Amendment of Other Acts (Higher Education Act), as later amended (hereinafter referred to as the "Act"), I issue the following Measure:

Section 1

Specification of the scholarship programme

A scholarship programme to support the study stays of foreign students of Czech studies (hereinafter referred to as the "scholarship programme") is announced by the Dean of the Faculty of Arts, Masaryk University (hereinafter referred to as the "FF MU") in accordance with the provisions of Section 3 subsection 1 clause b) of the Masaryk University Scholarship and Bursary Regulations.

Section 2

Purpose and duration of the scholarship programme

- (1) The purpose of the scholarship programme is to support the dissemination of the Czech language abroad and international cooperation of the faculty's specialists and students with foreign universities involved in teaching the Czech language.
- (2) The scholarship is intended to support study stays of students of foreign universities for the purpose of studying Czech language, literature, and culture related to the fulfilment of their study obligations at the FF MU in the Czech Republic for a period of at least three calendar months.
- (3) The scholarship programme is announced for an indefinite period from 1st March 2021.
- (4) The scholarship programme is divided into two parts:
 - A. faculty support for foreign students of Czech studies (hereinafter referred to as "Part A"),
 - B. department support for excellent foreign students of Czech studies (hereinafter referred to as "Part B").

Section 3

Source of funding for the scholarship programme

- (1) The source of funding for the scholarships is:
 - a) the faculty's Scholarship Fund in Part A of the Scholarship Programme,
 - b) free funds of the Department of Czech for Foreigners in Part B of the scholarship programme.
- (2) The programme budget is set:
 - a) in Part A of the scholarship programme, at CZK 144,000 for each individual calendar year of its duration,
 - b) in Part B of the scholarship programme, within the scope of the available funds of the Department of Czech for Foreigners.

- (3) The remaining balance of funds from the Scholarship Fund, if any, is transferred back to the faculty's Scholarship Fund.

Section 4

Conditions for awarding scholarships

- (1) The scholarship is intended for students of Bachelor's, Master's, and doctoral programmes of foreign universities to support their study stays at the FF MU to study Czech language, literature and culture.
- (2) The scholarship is conditional upon active study at the FF MU at the time of the application or proposal for its payment, and at the time of the decision to award the scholarship.
- (3) The scholarship is conditional upon:
 - a) enrolment and registration on study courses in Czech language, literature, and culture taught by the faculty's Department of Czech for Foreigners, the Department of Czech Language, and the Department of Czech Literature with a credit range of at least 25 credits,
 - b) Student attendance in all enrolled courses of study of at least 75%. The fulfilment of this condition is continuously evaluated in the case of awarding the scholarship, and the student's non-attendance in the enrolled courses constitutes a reason for withdrawal of the scholarship.
- (4) The scholarship is non-claimable.
- (5) Throughout the duration of the scholarship programme, individual rounds are announced, usually for each academic year.
- (6) A prerequisite for awarding a scholarship is sufficient funds in the scholarship programme.

Section 5

Amount of the scholarship

- (1) The maximum amount of the scholarship for one student within one round of the scholarship programme is set at CZK 24,000.
- (2) The scholarship is paid in Czech crowns.

Section 6

Application procedure

- (1) Students apply for the scholarship support in Part A of the scholarship programme by completing the form before the deadline of the given scholarship round. The application form is available exclusively electronically via the ISOIS information system at isois.ois.muni.cz.
- (2) Scholarship support in Part B of the scholarship programme is awarded directly based on a proposal from the expert representatives of the Department of Czech for Foreigners. However, the student is obliged to fill in the necessary data and submit the attachments according to paragraph 3 of this Section electronically via the ISOIS information system at isois.ois.muni.cz.
- (3) The application must include a cover letter in Czech, a letter of recommendation in Czech or English from at least one professor of Czech studies or from the Department of Slavonic Studies where the current study abroad is taking place, and a structured CV in Czech.
- (4) Incomplete applications will be automatically excluded from processing without eligibility for a scholarship.

Section 7

Assessment of applications

- (1) Individual applications in Part A of the scholarship programme are assessed by expert representatives of the Department of Czech for Foreigners. The selection

criteria are published together with the announcement of the given round of the scholarship programme.

- (2) In Part B of the scholarship programme, excellent students are approached by the expert representatives of the Department of Czech for Foreigners during classes. However, students are obliged to provide the necessary documents as per Section 6 subsection 3 of this measure and to fill in the necessary data in the ISOIS information system when requested by these staff members.
- (3) Priority is given to applications from students working on their thesis (doctoral, Master's, Bachelor's).

Section 8 **Award of the scholarship**

The award of the scholarship and its final amount is decided by the Vice-Dean for International Relations on behalf of the Dean.

Section 9 **Delivery of the decision and payment of the scholarship**

- (1) The delivery of the decision on the award of the scholarship is governed by the Masaryk University Scholarship and Bursary Regulations.
- (2) After the scholarship is awarded, it is paid for a period of three months in Czech crowns to the applicant's bank account.

Section 10 **Evaluating the fulfilment of the scholarship conditions**

- (1) After the award of the scholarship, the attendance record of all courses taken by the scholarship recipient is continuously evaluated in accordance with Section 4 subsection 3 clause b) of the measure until the last payment.
- (2) In the event that the interim evaluation determines that the scholarship recipient does not meet the attendance requirement, the authorized Vice-Dean will decide to withdraw the scholarship.
- (3) Scholarship recipients who fail to meet the conditions set out in the scholarship award decision will lose their eligibility to receive this type of scholarship for the remainder of their studies.

Section 11 **Final provisions**

- (1) This Measure builds on the Masaryk University Scholarship Regulations.
- (2) I authorize the Vice-Dean for International Relations to interpret the individual provisions hereof, to implement and update them.
- (3) The use of funds for scholarships is checked by the Faculty Bursar.
- (4) This Measure shall enter into force on the date of signature.
- (5) This Measure shall enter into effect on 1st March 2021.

prof. PhDr. Milan Pol, CSc.
Dean